

**IDAHO BOARD OF COSMETOLOGY**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 4/17/2017**

**BOARD MEMBERS PRESENT:** Debra J Hummel - Chair  
Merrilyn Cleland  
Geneal Thompson  
Linda Swope

**BOARD MEMBERS ABSENT:** Lindy High

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, General Counsel  
Allegra Earl, Technical Records Specialist I  
Kim Askamit, Technical Records Specialist I

**OTHERS PRESENT:** Lou Starita - Owner Paul Mitchell the School  
Boise/Nampa, Gail Comer - Director Paul Mitchell the  
School Boise/Nampa, Kris Ellis - Northwest Career  
Colleges Federation and Barb DeHaan - Northwest  
Career Colleges Federation

The meeting was called to order at 8:32 AM MDT by Debra J Hummel.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She stated that at the February meeting the Board was informed that its bill was not going to be heard by the Legislature. Instead, a few legislators put forth their own bill, House Bill 139. House Bill 139 passed the House and the Senate. The Governor vetoed House Bill 139. The Governor's veto message was sent to the Board and it can be found on the Governor's website.

**OLD BUSINESS**

To Do List – The Board reviewed the to do list and no action was taken.

**NEW BUSINESS**

**SCHOOL CLOSURE**

Mr. Ellsworth deferred talking about this until application review.

## **CORRESPONDENCE**

### **EMAIL FROM NATIONAL ACCREDITING COMMISSION OF CAREER ARTS & SCIENCES INC.**

An email was received from Mr. Tiezzi from the National Accrediting Commission of Career Arts & Sciences Inc., questioning if instructors must be licensed in Idaho to instruct in a cosmetology school.

Ms. Thompson directed the Bureau to draft a response for review by the Board Chair to be sent to NACCAS stating that by Idaho Law an instructor must have an Idaho instructor licenses to teach in a school. It was seconded by Ms. Cleland. Motion carried.

### **EMAIL REGARDING SAFETY AND HEALTH OF COSMETOLOGIST**

An email was received from Ms. Addis asking to address the Board concerning the safety and health of cosmetologists in regards to the chemicals they use.

Discussion was held and the Board directed the Bureau to invite Ms. Addis to the June Board meeting.

## **EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Thompson. The vote was: Ms. Hummel, aye; Ms. Cleland, Ms. Thompson, aye; and Ms. Swope, aye. Motion carried.

Ms. Cleland made a motion that the Board go into executive session under Idaho Code §74-206(1) (f) to discussion potential legal matters regarding the school closure. It was seconded by Ms. Thompson. The vote was: Ms. Hummel, aye; Ms. Cleland, aye; Ms. Thompson, aye; and Ms. Swope, aye. Motion carried.

Ms. Thompson made a motion to come out of executive session. It was seconded by Ms. Swope. The vote was: Ms. Hummel, aye; Ms. Cleland, aye; Ms. Thompson, aye; and Ms. Swope, aye. Motion carried.

## **APPLICATIONS**

Ms. Cleland made a motion to approve applicant 901149557 pending additional information and approval from the Board Chair. It was seconded by Ms. Swope. Motion carried.

Ms. Swope made a motion to accept the applications for Arica Hines, Elisha Neal, Sarah Mita and Ronette Tailele and issue licenses. It was seconded by Ms. Thompson. Motion carried.

Ms. Thompson made a motion that a letter be sent to applicants 901149984 and 901147810 requesting more information. It was seconded by Ms. Cleland. Motion carried.

Ms. Cleland made a motion to hold applicant 9021147573 pending additional information. It was seconded by Ms. Thompson. Motion carried.

### **APPRENTICESHIPS**

Ms. Cleland made a motion to approve apprentice applications 901148439 and 90114803 pending additional information and review by the Board Chair. It was seconded by Ms. Swope. Motion carried.

Ms. Cleland made a motion to accept the apprentice applications for Drew Kennedy Doan, Trong Quang Bui and Suzette A Morales. It was seconded by Ms. Thompson. Motion carried.

Ms. Cleland made a motion to hold apprentice application 901143509 pending additional information. It was seconded by Ms. Swope. Motion carried.

Ms. Swope made a motion to hold apprentice application 901150417 pending additional information. It was seconded by Ms. Cleland. Motion carried.

Ms. Thompson made a motion to hold apprentice applications 900148724, 901149813 and 901149852 pending additional information. It was seconded by Ms. Swope. Motion carried.

### **NEW SCHOOL**

Ms. Cleland made a motion to approve application 901151220 pending additional information. It was seconded by Ms. Swope. Motion carried.

### **PUBLIC RECORDS REQUEST**

Ms. Cleland made a motion to have Mr. Ellsworth send a letter to the owner of The Beauty Institute informing him of a public records request regarding the school's bond information and letting him know that the Bureau would be

releasing the information on April 24, 2017 unless the owner took action before April 21, 2017. It was seconded by Ms. Thompson. Motion carried.

### **PUBLIC COMMENT**

Mr. Starita, owner of Paul Mitchell the School in Boise and Nampa, addressed the Board regarding how his school is handling the transfer of students from the closed school.

**NEXT MEETING** was scheduled for June 5, 2017 at 8:30 am MDT.

### **ADJOURNMENT**

Ms. Swope made a motion to adjourn the meeting at 10:13 am. It was seconded by Ms. Thompson. Motion carried.

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Debra J Hummel, Chair

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Merrilyn Cleland

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Geneal Thompson

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Linda Swope

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Lindy High

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Tana Cory, Bureau Chief